

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

Indian Institute of Education & Research, Mohali, Punjab, an Autonomous body under the Ministry of Education (MoE) imparting Higher Education in the field of Sciences, hereby invites on behalf of the Director, IISER, the request for proposal (RFP) from the reputed Interior Designers for the work cited below from eligible Interior Designers by 3.00 pm by 28.01.2025

1. Scope of work (with specific emphasis on Interiors required for Institute level of high repute):-

- (a) Preparation of conceptual design and drawings with respect to interior designing, finishing and furnishing work including walk-through presentation with following items for 92 identical rooms, 16 identical suites and 3 Dining Halls, reception, corridors, stairs, etc at the Visitors Hostel.
- (b) Ten visits to the site (minimum) during the course of execution.
- (c) Internal arrangement of rooms/suites/Dining Halls with details of all furniture.
- (d) Beautification of corridors/open areas on each floor and Dining Halls.
- (e) Upgradation of Reception area.
- (f) Additional requirement Electrical Installation scheme along with type of luminaire and & upgradation of fire system as per NBC 2016.
- (g) Additional requirement for public health installation and joinery.
- (h) Preparation of the detailed estimate of quantities with cost based on prevailing market rates (AOR)/DSR as applicable in DSR 2023.
- (i) Preparation of DNIT with detailed specifications of materials for inviting tender for fixing agency and execution of the work of interior designing, planning and furnishing etc. as per scope of work.
- (j) The quantities of all items will be within a variation of +/- 15%

2. Eligibility Criteria:-

Interior Designer/firms who fulfill the following criteria shall be considered by IISER Mohali for technical evaluation (if required) and opening of commercial bids:

I). Firms should have successfully completed directly during last 7 years ending last day of the month previous to the one in which the bidding are invited, either three similar works costing not less than 40% or two similar works costing not less than 50% and one similar work costing not less than 80% of the estimated cost of the work.

Similar work means "Interior Designing work".

- II). The firm should submit their turnover (average for the last three years) ending 31st March, 2024
- III) The firm should not have been blacklisted in any Govt./Autonomous body/ PSU

3. Selection Process:

- The technical bids, based on the documents of eligibility criteria, as provided by the firms would be scrutinized and evaluated by a committee constituted by the Director, IISER Mohali.
- The technically qualified bidders (to be informed via email) would be invited to make a presentation to the committee and to discuss special conditions, if any.
- Based on the above presentation, the firms will be finally selected for the purpose of calling of financial bids, as provided in prescribed Performa at Annx-A, after finalization of minutes (which will be uploaded on www.iisermohali.ac.in .
- Based on the financial bid, the L-1 Agency would be awarded the said work who should sign an agreement with the Institute and undertake the assignment immediately.
- The Director IISER Mohali reserves the right to reject any or all the offers based on Technical Evaluation Report.

4. Schedule of payment/fee

The payment will be as follows:

- a) Selection of design/concept and issue of tenders – 40% of the quoted fee
- b) Completion of half the quantum of the work – 30% of the quoted fee
- c) After entire completion of work and satisfactory certification of the committee- Balance 30% of the quoted fee.

5. Schedule of process

- a) Last date for submission of documents, as per the eligibility criteria and quotes- 28.01.2025
- b) Site visit and drawings required for understanding the scope of work and for the purpose of presentation- Any working day from 1100 to 1600 hrs
- c) Discussion requirements of the Institute for the above work- Any working day from 1100 to 1600 hrs
- d) Presentation by the qualified firms- To be intimated later on

6. GENERAL TERMS AND CONDITIONS: -

- (i) All the stages of consultancy shall be completed by the firm strictly according to the time schedule specified. The work throughout contract period shall be carried out with diligence as time being the essence of the contract. In the event of failure on the part of firm to provide services for any stage within the time schedule, the authorities levy liquidity damages @ 1% per week for delay in completion of work subject to maximum 10% of the agreement amount. Further for any breach of terms and conditions of the agreement, the In-charge may rescind the contract agreement of the consultant by giving 15 days notice. The in-charge may get the balance work done at the risk and cost of the firm.
- (ii) The bidder shall carefully study the scope of work to be carried out and site situation through personal visits to the site on any working day from 11:00 AM to 04:00 PM between on any working day from 1100 to 1600 hrs
- (iii) The quoted price of bidder shall be considered on the base value of projected cost of renovation work i.e, Rs 1.53 Crore only. If the quantum of work is increased, the fee payable shall remain same. However, if quantum of work is beyond Rs 1.53 Crore, the payment shall be made on quoted percentage on prorata basis.
- (iv) Submissions of tender by the Interior Designer/firm implies that he has read the instructions and conditions herein contained and has made himself aware of the scope and specifications of the work to be done at site.
- (v) In the event of any dispute, difference or question arising concerning this consultancy, the matter shall be referred to the Technical Committee and based on its recommendations, Director, IISER decision is final and binding to the both parties.
- (vi) Any tax or levy of any tax, as imposed by the Government of India, State Government or local authorities for consultancy services would be borne by the consultant which may either be deducted at source by the Authorities or deposited by the Interior Designer at his own level with the concerned authority meaning by that nothing extra shall be paid to the firm over and above the agreed fees/amount.
- (vii) 2.50% security will be deducted from the running payments/bills to be submitted by the firm and shall be realized after completion of the project to the entire satisfaction of the in-charge.
- (viii) The bidder should furnish the certificate that I/we hereby declare that I/we have not been black-listed, debarred/suspended by any Govt./semi govt/autonomous bodies./corporation/Pvt. Organizations during the last seven years.

Annexure-A

Only technically qualified and who qualify in presentation shall be allowed to bid in this performa

Sl. No.	Name of the work	Last date of submission of proposal	Quoted fees for providing consultancy (INR)
1.	Providing Interior Design for the Rooms/Suites, Dining Halls, Reception area, corridors, stairs, toilets, conference room, etc in Visitors Hostel of IISER Mohali Campus (G+7 building) having height of 32 mtrs (appx) constructed in the year 2015.	To be informed later on	

IISER Mohali.